



VIRGINIA AIR NATIONAL GUARD
STATEWIDE AGR VACANCY ANNOUNCEMENT



ANNOUNCEMENT # 20-08-01 AF

POSITION TITLE: HEALTH SERVICES ADMIN
(MEDICAL PLANS & OPERATIONS OFFICER)

GRADE: AB/E-1 NTE MAJ/O-4 (Commissioning Opportunity)

AFSC: 41A3

LOCATION: Waller Depot, Richmond, VA

UNIT: 192d MDG Det 1

OPENING DATE: 4 August 2020

CLOSING DATE: 18 Aug 2020

WHO MAY APPLY:

Open to all AGR/Military Technician/Traditional Airmen in grades **AB/E-1** NTE **Maj/O-4**, who are members of the Virginia Air National Guard (STATEWIDE). Maj/O-4 grade contingent on control grade availability. This is a commissioning Opportunity. Must be fully qualified or eligible for commissioning in the 41A2 AFSC.

REQUIRED QUALIFICATIONS: Must meet all selection criteria IAW ANGI 36-101 Chapter 5, AFI 36-2905, AFI 48-123.

Review the Air National Guard Medical Service Corps (MSC) Accessions Guide.

BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Responsible for daily operations and readiness of the CRE Medical Detachment. Coordinates planning for all mandatory training, exercises, and operations. Responsible for the execution of the Yearly Training Plan; may act as a liaison to the CRE Commander regarding Medical Operations Defense Support to Civil Authorities (DSCA). Oversees the logistical readiness of the CRE Medical Detachment. Ensures compliance with all inspections directed from higher headquarters. Acts as Resource Advisor, manages budget allocation and activities in accordance with Air Force guidance. The OPR for SVP and AVIP vaccination requirements of all assigned ANG personnel. Provides supervision and management of all full-time Medical Detachment personnel.

SPECIAL INFORMATION

1. Except for mobilization or other emergency, member accepted for tour will not be subject to permanent change of duty location without his/her consent. Retention in the program will be subject to continued satisfactory performance as determined by the supervisor and/or commander.
2. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour.
3. IAW ANGI 36-101, para 5.5. AGR Airmen are subject to the provisions of ANGI 10-248, Air National Guard (ANG) Fitness Program until superseded by AFI 36-2905, Fitness Program. Airmen must meet the minimum requirements for each fitness component in

addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required.

4. Existing ANG promotion policies apply and grade ceilings established by ANGI 36-101.
5. At the option of supervisor/nominating official, applicants are subject to personal interview upon notification of time and place. Necessary travel is at applicant's expense.
6. Airmen who voluntarily resigned from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to reenter the program.
7. All notifications of selection are conditional until verification of security clearance, medical clearance and HRO approval.

APPLICATION PROCEDURES

Interested applicants must submit the following documents in ONE SINGLE PDF package (you can use the adobe portfolio function)

1. **Completed** NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position <https://www.ngbpmc.ng.mil/ngbforms/>
2. Current Report of Individual Personnel (RIP)/Records Review, dated within last 30 days
3. Current Individual Fitness Report from the Fitness Management System
4. Individual Medical Readiness (IMR) Report (AF Portal)
5. AF Form 422 Notification of Member's Medical Qualification Status and AF 469 Duty Limiting Condition Report (if currently on restrictions)
6. Current Point Credit Accounting Report System (PCARS); if Active Duty submit the equivalent form of an AF 1613 or Statement of Service
7. Branch equivalent documents authorized

EEO POLICY STATEMENT: Consideration for this position will be without regard to sex, age, handicap (except where required by military regulations), race, color, national origin, religion, lawful political affiliation or membership/non-membership in an employee organization.

Submit applications directly to 192 SS/FSF-HR, 165 Sweeney Blvd, Suite 206, Joint Base Langley-Eustis, Virginia 23665 or by email: Va_ANGJobs@us.af.mil; diana.matthews.4@us.af.mil; tunisia.stephens@us.af.mil; nichelle.k.hackney.mil@mail.mil.

POC FOR ADDITIONAL INFORMATION: MSgt Nichelle Hackney at (804) 236-7713 email: nichelle.k.hackney.mil@mail.mil, and CW4 D'Juana Goodwin at (804) 236-7823, or at djuana.l.goodwin.mil@mail.mil.